

**CRAWFORD ELECTRIC SERVICE INC.  
12 CHARLTON ROAD, BALLSTON SPA, NY 12020**

**2015 ELECTRICAL REQUIREMENTS FOR  
SARATOGA COUNTY FAIRGROUNDS**

Crawford Electric Service Inc will be the Electrician for the Saratoga Agricultural Society operating for the Saratoga County Fair. No one else may do electrical work on the Saratoga County Fairgrounds without written consent from the Saratoga County Agricultural Society.

The organization renting or using the Saratoga County Fairgrounds is responsible for all campers, vendors and others; especially those setting up tents involved with their event are to abide by the following rules and regulations. Anyone not following these rules and regulations will be asked to correct any violations or leave the Fairgrounds.

- 1- **No one may drive anything into the ground over 12 inches in length anywhere on the Saratoga County Fairgrounds at any time without the permission of the FAIR MANAGER or the FAIR ELECTRICIAN.** These are the only people that may give permission. ANYONE not abiding by this rule will be FINED \$500 plus the cost of repairs to any damaged wires, electrical cables, communications cables, and/or water lines. This fine will be on the event organizer.
- 2- All lead cords feeding campers and vendors must be no smaller than the original camper lead unless approved by Crawford Electric Service Inc.
- 3- Article 525.20 of the National Electric Code (NEC) states portable cords shall be #12 or larger; they must be grounding type. The cord must be embossed or printed with a "W" in the printing showing that they are rated for outdoor use. 2-wire cords are not acceptable. Cables with a "J" in the print are not acceptable. All cords will be continuous with no splices or non-waterproof connections. Cords that are an original integral part of a UL listed piece of equipment are exempt.
- 4- No daisy chain of campers, trailers, etc. If a camper has more than one camper, trailer, or other apparatus requiring a power feed, they must have (two) sites for separate power. They cannot feed more than one vehicle from one receptacle.
- 5- Any outdoor connections must be approved water-tight connections or boxes. Standard lead ends are not acceptable outdoor connections.
- 6- All outdoor 120 volt leads shall be ground fault protected either from a GFCI outlet in the camper or an inline GFCI lead. Exception: If the camper or trailer is plugged into a GFCI receptacle on the Fairgrounds, then an additional GFCI is not required.
- 7- Leads can NOT be coiled. They must be spread out in a loop in an area where it is not a trip hazard for the electricians.
- 8- Leads on reels are prohibited. Any cords that are on reels must be unreeled and looped in an area where they are not a trip hazard for the electrician.
- 9- Any lead cord not approved by the electrician must be removed immediately. NO EXCEPTIONS.
- 10- No ungrounded, frayed, spliced, or damaged leads may be used at any time.

- 11- The Electrician has the right to and may inspect any lead at any time. If he/she determines the lead is unsafe, he/she may remove the lead from service and turn it over to the Fair Office. The owner of the lead may retrieve his/her lead from the Fair Office. If the electrician finds this lead put back in service, the power to that campsite or vendor will be shut down.
- 12- There must be 3 feet of clearance in front of ALL electrical panels and a clear path for easy access for the electricians. This includes all campsites, vendors, buildings, pavilions, and any other electrical panels. NO EXCEPTIONS. If in the electrician's opinion someone is not conforming to this rule, he/she must immediately move whatever is in the way or leave the Fairgrounds.
- 13- No one may plug into a receptacle or box other than his/her assigned site without the permission of the electrician.
- 14- No one is allowed in the panel boxes other than the electrician or authorized Fair personnel.  
All Saratoga County Fair panel boxes are locked. NO ONE shall enter these boxes other than authorized Saratoga County Fair personnel. NO ONE other than the Saratoga County Fair Electrician may do anything more than reset circuit breakers in these panel boxes.
- 15- Any time a panel box or any other electrical device, including locking devices, belonging to the Saratoga County Agricultural Society is damaged due to negligence or forcible entry, the entire panel box will be shut down until the responsible person is located. This person will be arrested and will be required to pay for a complete reconstruction of what is damaged. If a locking system is damaged on a panel box, that entire panel box will be replaced and all labor and materials will be the responsibility of the person or persons responsible for the damaged the panel box. Payment will be made in full to the Saratoga County Agricultural Society in a form acceptable to the Fair Manager.
- 16- Neither the Saratoga County Fair nor the Fair electrician has lead cords to loan.
- 17- All electrical equipment and leads shall be UL listed and labeled and used in accordance with their intended use.
- 18- Any panel boxes, distribution boxes, or any other electrical device that is outdoors must meet National Electric Code (NEC) specifications for outdoor use.
- 19- Any generator other than portable generators operated on the Saratoga County Fairgrounds will be set up by the Fair electrician.  
  
Portable generators may be set up by others but must be approved by the Fair Electrician. All 120 volt receptacles must be ground fault protected either on the generator or by inline GFCI leads.
- 20- Any camper that overloads any circuit may, at the electrician's discretion, be removed from the Saratoga County Fair power. Any camper tripping a breaker more than three (3) times will be removed from the Saratoga County Fair power.

Please complete and return with your signed contract

## ELECTRICAL REQUIREMENTS

### SIGNATURE PAGE

I have read the Electrical Requirements for the Saratoga County Fairgrounds and I agree to abide by all the provisions of the document.

Organization Name: \_\_\_\_\_

\_\_\_\_\_  
Signature of renter

\_\_\_\_\_  
Date