

Additional Setup Information

This show is inside a building so the setup is a little different than our tented shows.

Here is the setup schedule. Since we are inside a building, it needs to be organized so we are providing suggested times for you to arrive. If the time doesn't work for you, we will do our best to accommodate you but you may have to wait .

SETUP TIMES:

LARGE VEHICLE SETUP

If you have a large vehicle or have special needs, you can make an appointment to move in between 10AM and Noon. You may be able to drive inside the building during this time to unload. However, you will not be allowed to "set up" your booth until you drive back outside and park. All VIP times must have an appointment. Call us or send an email.

BOOTH NUMBERS 100-325	Noon - 2PM
BOOTH NUMBERS 400-625	2pm - 4PM
BOOTH NUMBERS 100 - 625	4PM - 7PM

Note: The building will close at 7PM.

OUTDOOR BOOTHS

You may set up from 10AM -7 PM on Thursday and 7AM until 9:30 Friday morning. The Show opens at 10AM. Your booth is located on pavement. Have weights for you tent.

SPECIALTY FOOD

When you arrive at the Show look for the Set Up Tent out front. You will be given additional setup info and badges and parking passes. Drive counter clockwise around the back of the building. This road will be ONE WAY. There are large overhead doors. You will be able to drive and get close to your booth. A dolly is highly recommended as you may not be able to get all the way to your booth.

Unpack your vehicle and move it to the parking area then set up your booth. **DO NOT LEAVE YOUR VEHICLE IN FRONT OF DOORS WHILE YOU SET UP.**

There is space behind the building where you can park trailers for convenient access during the show.

If you have any questions please call us at 802.425.3399.

Sincerely

Tim Cianciola
Charley Dooley
Craftproducers